



MEMORANDUM

May 22, 2017

TO: 2017 NCAA Division I Baseball Championship Umpires.

FROM: George M. Drouches
NCAA National Coordinator of Umpires.

Scott Sidwell
NCAA Division I Baseball Committee Chair.

SUBJECT: 2017 NCAA Division I Baseball Championship Umpire Information.

Congratulations on your assignment to the 2017 NCAA Division I Baseball Championship. You have been selected through a complete evaluation, nomination and selection process and have been approved by the Division I Baseball Committee. No small part of your selection has been based upon your effort, hustle, attitude, ability to handle situations and adherence to NCAA policies. Your accomplishments in these and other areas have led directly to your postseason representation of your profession and the NCAA umpiring program. Our staff has every confidence that you will continue to exhibit this excellence in the 2017 championship.

If you are unable to accept your assignment, you need to notify George Drouches immediately (cell: 612-432-5351). If you have been designated as an alternate you will be notified if a position becomes available. Please note that being selected as an alternate does not guarantee assignment in future years.

Regional competition will be conducted June 2-5. Please note that one regional could possibly begin on June 1 if an institution is selected for the championship that requires a religious accommodation. Site selection for the regionals will be determined Monday, May 29. Super regional competition will be conducted June 9-11 or June 10-12. The Men's College World Series (CWS) will be conducted June 17-27/28.

ALL selected officials and alternates MUST immediately follow up on EACH of the important items below:

1. **Conflict Information.** Each umpire should email George Drouches immediately (georged@autoporter.com) with a list of any institutions for which you may have a conflict of interest (e.g., alma mater), or have had any prior conflicts, problems or issues which should be taken into account in making postseason officiating assignments.
2. **ArbiterPay.** All umpires will receive a flat fee regardless of the number of games worked. Umpires will be paid \$2,160 for regional competition; \$1,518 for super regional competition; and \$5,618 for the CWS. The payment of all fees will be through the ArbiterSports/ArbiterPay

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system. If you do not already have a linked ArbiterSports/ArbiterPay account, use the following link on the ArbiterSports website for instructions for creating an account. If you have any problems with the process, please contact the ArbiterSports (ArbiterPay) customer technical support line at 800-311-4060 or support@arbitersports.com.

ArbiterSports/ArbiterPay Account Set-up Instructions

3. **Expenses.** Your lodging expenses (excluding incidentals) will be reserved by and billed directly to the host institution (Regionals and/or Super Regionals) or the NCAA (CWS). All umpire game fees, travel and per diem (\$45 each day beginning with arrival date and ending with departure date) will be reimbursed by the NCAA via ArbiterPay. Airline luggage expenses for a maximum of two bags may also be reimbursed. The driving mileage allowance is based on the current NCAA policy (maximum 400 miles one-way).
4. **Travel.** All umpires are required to use the NCAA travel service if air travel is necessary. When you are informed of your championship site, please contact Short's Travel Management at 866-821-8547 to make arrangements.
5. **Clothing Order Form.** All regional umpires will receive one NCAA hat and may order others. Championship uniforms or hats may be ordered by using the link below on the ArbiterSports website and immediately emailing (preferred) or faxing back the completed form. Confirm receipt of your order by calling 888-468-3284.

2017 NCAA Division I Baseball Umpire Clothing Order Form

6. **Championship Materials.** Please bring the following materials to the championship (links available on the ArbiterSports website). It is expected that the policies included in the 2017 NCAA Division I Baseball Game Officials Manual will be followed as written. In addition, please be sure to bring the 2017 CCA Manual and the 2017-2018 NCAA Baseball Rules Book. All championship play will use the four person system described in the CCA Manual.

2017 NCAA Division I Baseball Game Officials Manual
2017 Crew Chief Checklist for Regionals and Super Regionals
2017 Site Representative Meeting Agenda for Regionals and Super Regionals
2017 Crew Meeting Agenda for Regional and Super Regionals
2017 Super Regional Instant Replay Presentation

7. **Evaluations.** At the conclusion of each regional, super regional or the CWS, EVERY umpire is responsible for the online completion and submission of a self-evaluation report (due by July 1, 2017). The link is accessible through the ArbiterSports website. In addition, each crew chief and assistant crew chief is responsible for submitting an evaluation form for each member of their umpiring crew. Finally, you will also need to complete any online evaluation and/or survey received from the NCAA National Office.

2017 Umpire Evaluation Report

8. **2017 College World Series Umpires Only.** You need to arrive in Omaha by noon Friday, June 16. In addition, use the additional link on the ArbiterSports website for the CWS clothing order form and immediately fax the completed form to Honig's Whistle Stop. Call 888-468-3284 to confirm receipt.

2017 College World Series Umpire Clothing Order Form

- a. **Head Shot Photo.** Umpires and alternates should immediately submit an appropriate head shot photo (coat and tie preferred) to Randy L. Buhr (rlbuhr@ncaa.org), Michelle Forkner (mforkner@ncaa.org), and George Drouches (georged@autoporter.com) for media use.
- b. **Biographical Information.** Use the link in the ArbiterSports website to immediately complete and submit the online biographical form for media use during the CWS.

2017 Biographical Information Form

Umpires will be notified of their specific crew and site assignments via email from the ArbiterSports assigning system on Monday, May 29. The composite lists of sites and crews will also be posted on the NCAA Baseball Officiating website. Regional crew chiefs will have a conference call that evening (May 29) at 7 p.m. Eastern time. The call-in information is 866-590-5055, and the access code is 4961983. Regional crew members will be contacted by their crew chief by Tuesday, May 30. Any umpire not contacted by that time should contact George Drouches immediately. All specific umpire rotations will be made by the National Coordinator of Umpires and announced by your crew chief at the championship site.

Super Regional sites and assignments will be made on Tuesday, June 6 via email from the ArbiterSports assigning system and will be posted on the NCAA Baseball Officiating website. Super Regional Crew Chiefs will have a conference call on June 6 at 7 p.m. Eastern time (same call-in information as above).

Congratulations again on your selection and for your outstanding work this season! We all look forward to an outstanding championship and hope you will have a great experience. Please ensure that ALL items in the memorandum have been addressed and completed.

GMD/SS:kg

cc: Selected NCAA Staff Members